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**EMPLOYMENT LAW
BULLETIN**

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Employers Now Required to Use New and Revised I-9 Form

U.S. Citizenship and Immigration Services issued a new and revised Employment Eligibility Verification Form I-9, which replaces all prior I-9 forms. Beginning May 7, 2013, employers are required to use the new I-9 form for all new and future hires. Employers do not need to redo I-9 forms for currently employed staff. However, the new I-9 forms should be used when re-verifying current employees with expiring employment authorization documentation.

Changes to the new I-9 form include the following:

- The new I-9 form is now nine pages long, including the two-page form, instructions, and list of required documents.
- The revised instructions are designed to more clearly explain what information must be provided.
- There are new fields for an email address, phone number and foreign passport information.

Employers should ensure that effective May 7, 2013 they are using the updated Form I-9 and are complying with all immigration requirements.

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